

ICAR-DIRECTORATE OF CASHEW RESEARCH
Puttur, D.K., 574 202, KARNATAKA

F.No. 14-2/2017-Estt

Dated: 24.12.2024

परिपत्र / CIRCULAR

सीसीएस (आचरण) नियम, 1964 के नियम 18(1) में निहित प्रावधान के अनुसार, इस निदेशालय के अधीन सभी सरकारी कर्मचारियों से अनुरोध है कि वे वर्ष 2024 के लिए उनके द्वारा विरासत में प्राप्त या उनके स्वामित्व वाली या उनके द्वारा अर्जित या उनके द्वारा अपने नाम पर या उनके परिवार के किसी सदस्य के नाम पर या किसी अन्य व्यक्ति के नाम पर पट्टे या बंधक पर रखी गई चल/अचल संपत्ति के संबंध में पूर्ण विवरण डीसीआर वेबसाइट पर उपलब्ध वार्षिक रिटर्न के निर्धारित प्रोफार्मा में कार्यालय को प्रस्तुत करें. और इसे ई एच आर एम एस 2.0 पोर्टल (संपत्ति - आई पी आर के निचे) में भी 15.01.2025 को या उससे पहले सूचना अपडेट करें।

यह ध्यान दिया जाना चाहिए कि रिटर्न जमा करते समय "पिछले वर्ष के रिटर्न में कोई बदलाव नहीं" या "पिछले वर्ष के समान" और 15.01.2025 के बाद प्राप्त रिटर्न को वैध रिटर्न के रूप में स्वीकार नहीं किया जाएगा. क्योंकि उपरोक्त रिटर्न सतर्कता निकासी प्रमाणपत्र जारी करने के लिए अनिवार्य है एआईपीआर को समय पर जमा करने को उचित महत्व दिया जाय।

In accordance with the provision contained in Rule 18(1) of CCS (conduct) Rules, 1964, all Government servants under this Directorate are requested to furnish the annual returns giving full particulars regarding the movable /immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person for the year 2024 in the prescribed proforma available in DCR website. The information has to be updated even in e-HRMS 2.0 Portal (Under Property - IPR) on or before 15.01.2025.

It may be noted that while submitting the return "No change in the last year's return" OR "same as last year" and return received after 15.01.2025 will not be accepted as valid return since the above return is mandatory for issuing Vigilance Clearance Certificate, due importance may be given to the submission of AIPR in time.



प्रशासनिक अधिकारी / Administrative Officer

वितरण / Distribution:

1. All the Scientists, Technical, Administrative, Skilled Support Staff, DCR, Puttur सभी वैज्ञानिक, तकनीकी, प्रशासनिक, कुशल सहायक कर्मचारी, डी सी आर, पुत्तूर.
2. Farm I/c. Kemminje/ Technical Officer, Shanthigodu. The contents of the circular may please be brought to the notice of Staff working under them. फार्म प्रभारी। केमिनजे/तकनीकी अधिकारी, शांतिगोडु। कृपया परिपत्र की सामग्री को उनके अधीन काम करने वाले कर्मचारियों के ध्यान में लाया जाए।
3. Notice Board- Kemminje/ Shanthigodu/ Library. नोटिस बोर्ड- केमिनजे/शांतिगोडु/पुस्तकालय.

FORM

STATEMENT OF IMMOVABLE PROPERTY AS ON 31.12.2024

1. Name of the Officer (in full) and service to which the officer belongs
2. Present post held
3. Present pay

Name of District, sub-division, Taluk and Village in which property is situated	Name and details of Property present			If not in own name, state in whose name he holds and his/her relations to the Govt. servant.
	Housing & other buildings	Lands	Present value	

How acquired whether by purchase, lease, mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of persons person from whom acquired.	Annual income from the property	Remarks

Signature
Date
Name
Designation

In applicable clause to be struck out.

In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated. Includes short - term lease also.

Note : The declaration form is required to be filled in and submitted by every member of Class I and Class II and Class III services under Central Services (Conduct) Rules, 1964 on first appointment to the service and thereafter at the interval of every twelve months, giving particulars of immovable property owned, acquired or inherited by him or held by him or lease or mortgage, either in his own name, or in the name of any member of his family or in the name of any other persons dependent on him.

STATEMENT OF MOVEABLE PROPERTY AS ON 31.12.2024

Sl.No.	Description of items	Price value at the time of acquisition / and / or the total payments made up to the date of return, as the case may be, in case of articles purchased on hire purchase or installment basis.	If not own name, name and address of the person in whose name and his/her relationship with the Govt. servant.	How acquired with approximate date of acquisition	Remarks

Signature:
Date:
Name:
Designation:

Note:

1. In this Form information may be given regarding motor cars only.
2. In col.5 may be indicated whether the property was acquired by purchase, inheritance, gift or otherwise.
3. In Col.6, particulars regarding sanction obtained or report made in respect of various transactions may be given.