

भा कृ अ प्-काजू अनुसंधान निदेशालय, दर्बे पोस्ट, पुत्तूर
ICAR-DIRECTORATE OF CASHEW RESEARCH, Darbe P.O., Puttur

F.No. 14-2/2017-Estt

Dated: 11.01.2021

CIRCULAR

In accordance with the provision contained in Rule 18(1) of CCS (conduct) Rules , 1964, all Government servants under this Directorate are requested to furnish the annual returns giving full particulars regarding the moveable /immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person for the year 2020 in the prescribed proforma available in DCR website on or before 31.01.2021.

It may be noted that while submitting the return "No change in the last year's return" OR "same as last year" and return received after 31.01.2021 will not be accepted as valid return since the above return is mandatory for issuing Vigilance Clearance certificate, due importance may be given to the submission of AIPR in time.

n. Radhika Raju
Asst. Administrative Officer

Distribution :

1. All the Scientists, Technical, Administrative, Skilled Support Staff, DCR, Puttur
2. CTO/Farm Supdt., Kemminje/ Shanthigodu . The contents of the circular may please be brought to the notice of Staff working under them.
3. Notice Board- Kemminje/ Shanthigodu/ Library.

STATEMENT OF MOVEABLE PROPERTY AS ON 31.12.2020

Sl.No.	Description of items	Price value at the time of acquisition / and / or the total payments made up to the date of return, as the case may be, in case of articles purchased on hire purchase or installment basis.	If not own name, name and address of the person in whose name and his/her relationship with the Govt. servant.	How acquired with approximate date of acquisition	Remarks

Signature
Date
Name
Designation

- Note :
1. In this Form information may be given regarding motor cars only.
 2. In col.5 may be indicated whether the property was acquired by purchase, inheritance, gift or otherwise
 3. In Col.6, particulars regarding sanction obtained or report made in respect of various transactions may be given.

FORM

STATEMENT OF IMMOVABLE PROPERTY AS ON 31.12.2020

1. Name of the Officer (in full) and services to which the officer belongs
2. Present post held
3. Present pay

Name of District, sub-division, Taluk and Village in which property is situated	Name and details of Property present			If not in own name, state in whose name he holds and his/her relations to the Govt. servant.
	Housing & other buildings	Lands	Present value	

How acquired whether by purchase, lease, mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of persons person from whom acquired.	Annual income from the property	Remarks

Signature
Date
Name
Designation

In applicable clause to be struck out.

In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated. Includes short – term lease also.

Note : The declaration form is required to be filled in and submitted by every member of Class I and Class II and Class III services under Central Services (Conduct) Rules, 1964 on first appointment to the service and thereafter at the interval of every twelve months, giving particulars of immovable property owned, acquired or inherited by him or held by him or lease or mortgage, either in his own name, or in the name of any member of his family or in the name of any other persons dependent on him.